

Web Governance Board

Meeting Minutes

March 31, 2016

Present:

Jeanne Gleason, Greg Fant, Norma Grijalva, Melissa Chavira, Phillip Johnson, Charlotte Tallman, Adam Cavotta, Karen Henry, Richard Oliver, Khush Ghadiali, Omar Carrillo, Matt Henderson

Next meeting:

TBD

I. Announcements

- a. The board welcomed a new member. Omar Carrillo has replaced Kristi Martin to represent the Dona Ana Community College campus.
- b. An announcement of the Branded short URL was made. It was agreed that the board would determine a core group of users who would be able to create the shorted domains and be able to see analytics on traffic and usage.

II. Discussion

- a. The board discussed the status for the WordPress theme and developer template adoption. The deadline for all WordPress sites to be transitioned was moved to June 15, 2016. There were 40 sites left to transition as of March 31, 2016 on Enterprise WP. The board determined that another message should be sent. If the site administrator had not responded to the first two message, their supervisors should be cc'd. If the site administrator had not responded to the first three messages, Dr. Fant would be cc'd. Sites that have not been transitioned by the June 15, 2016 deadline will be automatically transitioned.
- b. The board reviewed the draft of Administrative Rule 2.80 / 2.85. Slight modifications were included:
 - a. opposed to pointing complaints about Aggie Websites to campus activities, those complaints should be submitted via Ethics Point.
 - b. There should be a direct emphasis on the requirement to use the branded templates if you are an Official NMSU entity
 - c. The disclaimer for Aggie Websites should not include the author name and contact information because of the difficulty of the technical implementation.
 - d. Other slight grammatical fixes were also discussed
- c. The board also discussed how Aggie Websites were used and determined that faculty should be provided with a separate space to use for instructional purposes. ICT agreed that sandboxes should be available for instructors to use as a teaching tool. ICT systems will provide services to instructors if they have a need for students to work on programming or other web scripting in a space that will be cleaned and erased each semester.
- d. The allocation of Site Improve was discussed. NMSU Grants and NMSU Carlsbad approved the cost. Dona Ana Community College requested a separate meeting with Norma and Melissa to discuss the allocation further. Norma is working to set up the meeting,

- e. Norma and Melissa provided the board with an update from the Web Technical Group and plans for the academic year. We discussed creating HTTPS for all websites on campus. ICT is working to become their own security certificate signing authority so they could distribute security certificates at no cost to website owners. We also discussed working on a pilot in July to create a mechanism for the community college campus to receive the automatic emergency alerts on their campus websites.